



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	RD's Rajgad Institute of Management Research and Development
• Name of the Head of the institution	Dr.D.B.Bharati
• Designation	Director
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02024362334
• Mobile no	9822186229
• Registered e-mail	director@rimrd.org
• Alternate e-mail	drdbbharati@gmail.com
• Address	32/2/12 to 14 Opposite Dhankawadi post office,Dhankwadi,Pune-43
• City/Town	Pune
• State/UT	Maharashtra
• Pin Code	411043
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Self-financing				
• Name of the Affiliating University	Saviribai Phule Pune University				
• Name of the IQAC Coordinator	Dr.Prajakta Warale				
• Phone No.	02024362334				
• Alternate phone No.	9673362221				
• Mobile	9673362221				
• IQAC e-mail address	prajaktawarale@gmail.com				
• Alternate Email address	dr.prajaktawarale@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.rimrd.org/ssr.php				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.rimrd.org/academiccalendar.php				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	2.97	2021	24/08/2021	23/08/2026
6.Date of Establishment of IQAC			17/12/2016		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
nil	nil	nil	nil	nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
The institute had successfully participated and submitted institutional data for NIRF Ranking		
Institute was awarded B++ grade with 2.97 CGPA by National Assessment & Accreditation Council (NAAC) in August 2021.NPTV visit was scheduled on 19th & 20th August 2021.		
Alumni Portal was launched and Alumni Fund was raised to cater to the core needs of institution and students.		
IQAC facilitated ICT-enabled teaching which included, the development of e-content, the launch of Youtube channel of the Institute and staff, generation of MCQ bank, usage of e-library, etc.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
To raise alumni fund and enhance alumni engagement	Alumni portal was launched and alumni fund was raised through registered alumni association
To augment the infrastructural facilities	Infrastructural facilities were augmented
To promote faculty for higher education and research	Faculty members have registered themselves for PhD
To strengthen society and industry linkages	Various social engagement activities were organised and MoUs were signed
To strengthen students development	Specialization houses were formed and various guest lectures, activities were conducted under each specialisation house
To get accreditation from NAAC	Institute was awarded B++ grade with 2.97 CGPA by National Assessment & Accreditation Council (NAAC) in August 2021. NPTV visit was scheduled on 19th & 20th August 2021.
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Governing Body	15/06/2022
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2021	20/12/2021
15. Multidisciplinary / interdisciplinary	
The institute offer standalone single MBA programme which is	

affiliated to Savitribai Phue Pune University. This MBA programme offers different major and minor specialisation to students as per norms of affiliating University. Students have flexibility to select their specialisation in major as well as minor.

16. Academic bank of credits (ABC):

Our institute is NAAC B++ accredited (Cycle-1). The institute shall register on Academic bank of credits .

17. Skill development:

The institution organises various skill development initiatives for students and staff. These include organising seminars, webinars, co-curricular and extra curricular activities and competitions including Startup and innovation cell activities. institution is providing Value-based education to inculcate positivity amongst the learner that include the development of humanistic, ethical, Constitutional, and universal human values of truth (satya), righteous conduct (dharma), peace (shanti), love (prem), nonviolence (ahimsa), scientific temper, citizenship values, and also life-skills by organising Orientation programme for MBA -Ist year students. Teaching faculty members also upgrade their skills by attending various AICTE ATAL FDPs.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institute offers post graduate programme in management stream (MBA) as per the guidelines of affiliating university. The institute is ready to follow new education policy (NEP) norms as and when implemented by the regulatory authorities such as AICTE, DTE and SPPU.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

The institute has already implemented Choice based credit system (CBCS) pattern of MBA curriculum based on Outcome Based Education from academic year 2016.

20. Distance education/online education:

Institute shall follow the distance education/online education once the NEP will be implemented at post graduate level by affiliating university.

Extended Profile

1. Programme

1.1	95
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	238
Number of students during the year	
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2	48
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	106
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	12
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	12
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	7
4.2 Total expenditure excluding salary during the year (INR in lakhs)	48.48
4.3 Total number of computers on campus for academic purposes	73

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

RIMRD is an MBA institute affiliated to SPPU, recognized by AICTE and approved by DTE (Govt. of Maharashtra). Institute offers a full time 2 years MBA program comprising multiple specializations. Program follows SPPU syllabus which is regularly revised. Institute has deployed various committees like IQAC, Academic Monitoring committee, Examination committee, Class-coordinators, etc. which especially governs, plans and monitors academic curriculum and activities.

To effectively deliver the curriculum in Covid Pandemic, online / offline AMC meetings were conducted where all the academic activities, co-curricular plans, examinations, academic and holiday calendar year, etc. were discussed. Also the feedbacks received from the various stakeholders were reviewed in order to inculcate the necessary inputs for betterment.

For efficient curriculum delivery, Institute provided SPPU syllabus guide lines, faculties were allotted their respective subjects, and accordingly the teaching plan and CO-PO's were mapped. Students were also shore up with the Online lectures, Webinars, E-notes, E-contents, You-Tube videos, previous question papers, MCQs, extra

lectures, SIPs (internships) at organizations, etc.

Before conclusion of the year the feedback of curriculum was taken from the various stakeholders and analyzed thoroughly and then the action was taken accordingly. Also major suggestions were conveyed by the director to the various University committees.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.rimrd.org/monitoringcomitee.php

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic calendar of the institute is an important document prepared at the beginning of academic year using the university calendar as a reference document. The academic calendar acts as the guideline for the future action plans of the institute. It contains whole year plan right from the commencement to the conclusion of the academic year, activities, Schedule of continuous internal evaluation (CIE), holidays, etc. but due to Covid- Pandemic, there were multiple changes in schedule as per the norms led by Govt. of Maharashtra. However, Institute managed and successfully completed academic and extracurricular activities by online/ offline mode by least hampering the schedule.

Academic calendar was shared with staff and students and displayed on the institute's website. It contained tentative course of action taking place in the upcoming year. The class coordinators prepared semester time table in accordance with it and teachers prepared their course files, teaching plans, activities, etc.

As per SPPU guidelines, the continuous internal evaluation (CIE) was conduct by the faculties time to time by online assignments, MCQ tests on Google forms, etc.

Institute managed to strictly adhere the academic calendar at its level best for proper conduct of activities and continuous internal evaluation.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.rimrd.org/academiccalendar.php

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement

for year: (As per Data Template)

01

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

88

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The institute follows the curriculum of SPPU which has various courses integrated to the cross cutting issues relevant to gender, environment and sustainability, Human values and professional ethics.

The MBA program consists of various courses which focus on above mentioned issues like the courses of ED, Human Rights-1 & 2, Labour Welfare; etc focusing on issues related to gender about their challenges, equality, human rights, etc. To foster such issues amongst the student institute continued to conduct online activities in Covid-19 pandemic by arranging International Women's Day, Poster Making competitions, Women health fitness and Stress management, etc.

The courses of Strategic Management, Social Corporate Responsibility and Sustainability, etc. addresses issues on environment and sustainability. For imbibing the significance of the same institute also organized various programs like Swachh Bharat Abhiyan, Tree

plantation in respective local areas due to pandemic to create awareness about social responsibility.

The syllabus also comprises conducting of online-offline courses like Indian Ethos & Business Ethics, Consumer Behavior, etc. which inculcates Human Values & Professional Ethics by focuses on its ethical importance.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

207

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	http://www.rimrd.org/images/pdf/2020-21%20Feedback.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.rimrd.org/images/pdf/2020-21%20Feedback.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

118

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

48

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institute continued to assess the leaning levels of the students during the tough times of covid pandemic in the following manner.

1. At Entry level (Semester-I): Graduation Marks and Computer Literacy & General Knowledge Test were considered to access learning level of the student.

2. During the Semester (All Semesters):

Mentor is allocated to the group of 15 to 20 students. During mentorship session, students were asked to carry out their own SWOT analysis and discuss the problems with mentor.

3. At End of the Semester:

1) Students performance was evaluated using University Exam Results.

In this manner students learning levels were identified through continuous monitoring. In addition to this, various inputs were given to students as per their learning levels such as

For advance learners:

- Research Papers
- Webinars/Online workshops etc.
- Online IPR sessions & Case study workshops
- Online Assignments and online tests

For Slow learner

- Online Remedial lectures
- Online Slow and repetitive teaching
- Online Question Bank
- E-Notes, PPTs
- Aptitude Test, Mock GD & PI
- Participation in webinars

File Description	Documents
Paste link for additional information	No additional information
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
244	12

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric method includes experiential learning, participative learning, problem solving methodologies etc. Due to the Covid-19 pandemic, all necessary facilities from faculty to students were made available online.

1) **Experiential Learning:** Excel Lab sessions are conducted to learn about representation of pie charts, graphs etc. Students undertake dissertation & summer internship project work to understand the contemporary issues in management. This leads them to mining data

from different sources and approaches to the issue at hand.

2) Participative Learning: The Institute uses many methods for participative learning like Group Discussions, Presentations, Management Games, webinar conferences etc.

3) Problem Solving Methodologies: Student should learn to identify problems and use innovative thinking to solve problems faced by business organizations. Activities such as include - Case Analysis and Discussions, Research Projects etc.

4) ICT Enabled Teaching-Learning: RIMRD use a diverse set of ICT tools to create, communicate, circulate, store and manage information. Faculty members used Google meet or Zoom to conduct tests and for lecture delivery. At RIMRD we have two Smart classrooms, each with audio and video facility. Digital library in RIMRD is equipped with E-Resources like JGATE, DELNET and NDL.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://www.rimrd.org/teaching_learning.php

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

RIMRD uses various ICT tools to create, communicate, disseminate, store and manage information. In current situation, ICT is also playing an important role in teaching-learning interaction with a view to replacing traditional classrooms with online classrooms. Due to lockdown, teaching was fully conducted in an online mode. Faculty used various ICT enabled tools to enhance quality of teaching-learning like:

- Faculty members used Google meet or Zoom to conduct tests and for lecture delivery. Also used interactive methods for effective teaching like PPT with animations, Video, Use of online resources from NPTEL, YouTube links, Virtual labs etc.
- RIMRD used WhatsApp group for any announcements, address queries, and share information.
- In problem solving subjects faculty have used Jamboard in Google meet, Excel, Pentab for live solving problems.

- All teaching materials are uploaded by faculty members on college website. Online tests and assignments are given through Google forms.
- Webinars, Workshops, Guest lectures, Project presentation, Debates, Group discussions, Mentoring, conducted through Google meet or Zoom platforms for teaching learning process.
- RIMRD has well equipped computer centre with over 93 desktop computers, 14 printers, 1 Server, 20 application software.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

12

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

03

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

48

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

At RIMRD,. Institute has designed Concurrent Internal Evaluation Policy (CIE). All faculty members carry out evaluation as per the guidelines of CIE policy. Due to pandemic, whole process of internal evaluation was conducted online. Given below is the mechanism used for 3, 2 and 1 credit course.

CIE methods such as Written Home Assignment, Term End Examination, Presentation/Case Study, and MCQ/PPT etc. was conducted online through google form. However the faculty members are given choice to

select evaluation components appropriate for their course from a wide variety of components like: Multiple Choice Questions, Online PPT Presentations, case study etc.

The institute maintains transparency and robustness in the conduct of . All notices regarding CIE were circulated through whatsapp groups and through bulk emails to students. The internal assessment is conducted on continuous basis throughout the semester. Upon submission of assignments, the Academic Monitoring Committee along with course faculty member verifies the submission of students and evaluate their performance.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

RIMRD has an online grievance system to resolve the grievances of the students. Students having grievances visit the institute website and submit the details such as name, class, email id, mobile number, type of grievance etc. The details of grievances are emailed to CEO's email id .CEO reviews grievance and resolves it by communicating with University.

Given below are some of the common grievances reported by students

- Problem while filling exam form such as missing subject name in form filling window, subjects are automatically ticked.
- Non receipt of hall ticket
- Name correction in Mark sheet
- Delay in exam revaluation
- Grievance regarding marks
- Auto log out and re login problems
- Repeated questions
- Invalid Questions
- Incorrect Data

Mechanism for Redressal of Grievance regarding Internal Evaluation by the Institute:

The internal marks are circulated through emails. If the students have any grievances, they are allowed to discuss the grievance with the respective course teachers.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	http://www.rimrd.org/onlinegrievancesystem.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Savitribai Phule Pune University has clearly stated course objectives, course outcomes (COs) for all courses in the revised MBA curriculum in year 2019. The institute has displayed and communicated PEOs, COs, POs, PSOs, to the students and teachers in the following ways:

- PEOs, COs, POs, PSOs are displayed on the institute's website
- PEOs, COs, POs, PSOs are discussed with students during the syllabus orientation programme separately arranged for teachers and students
- Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students
- The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and Academic monitoring Committee meeting
- The students are also made aware of the same through lectures.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://rimrd.org/peos-pos.php
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of Course Outcomes COs and Program Outcomes (POs) is measured using both direct and indirect methods. The mechanism to

calculate CO-PO Attainment is given below.

1] Direct Method:

a) Concurrent Internal Evaluation (CIE) - Course teacher evaluates the students out of 50 marks for 3 credit course , 50 marks for 2 credit course and 25 marks for 1 credit course and grading system.

b) University Evaluation - The result analysis of each course of MBA program is done at the institute level and attainment level of marks for each student is calculated.

Target marks for attainment are set as 60 for 3 credit subject and 15 marks for 2 credit subject. Attainment levels are defined as follows,

Level 1- > 40 % students scoring more than target marks

Level 2- > 50 % students scoring more than target marks

Level 3- > 60% students scoring more than target marks

Level 4- > 70% students scoring more than target marks

2] Indirect Method:

Students' Feedbackis taken at the end of every semester Through online google form.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.rimrd.org/peos-pos.php

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://www.rimrd.org/images/pdf/Annual%20Report%202020-21.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.rimrd.org/images/pdf/Student%20Satisfaction%20Survey%202020-21.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	NIL

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

RIMRD has created 'Startup and Innovation Cell' to enhance 'creativity and innovation' skills among the students. Institute encourages practices for the creation of an 'ecosystem for innovation' that focuses on 'knowledge creation and transfer' for the benefits of their students and faculties.

Pillars of 'Ecosystem for Innovation':

Pillar 1] Working of Startup and Innovation Cell:

This cell has been established to enhance the born entrepreneurial skills among the students as well as to upgrade those students who have lack of these skills.

Pillar 2] Organizing FDPs:

RIMRD is keen to develop its faculties with the latest knowledge as

they are the key resources of knowledge transfer.

Pillar 3] Organizing Webinars, Seminars and Guest Lectures

The outcome of Webinars and Seminars Students and staff of RIMRD get the opportunity to interact with resource persons from Industries and other institutes.

Pillar 4] Library as 'Knowledge Repository':

RIMRD's library is a repository of reference books, reputed journals, business magazines, dictionaries, newspapers, project reports, and various e-resources

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

02

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	http://www.rimrd.org/index.php
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

07

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

10

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

With the understanding of Institutional Social Responsibility (ISR), RIMRD has formed Social Souls Cell that encourages its stakeholders to actively participate in various extension activities.

Every year on 11th January, Institute celebrates 'Social Souls Day' on the occasion of Birthday of Rajgad Dnyanpeeth's Founder-President Hon. Anantrao Thopte. 'Social Souls Cell' initiates various social activities in the neighborhood community

Objectives of 'Social Soul Cell'

1. To arrange and initiate various social activities and events.
2. To inculcate social values and environmental responsibilities by creating social awareness amongst students.
3. To support the holistic development of students by motivating them to become 'citizens with ethical, social and moral values'.

The key extension activities in the neighborhood community

Blood Donation-This camp is arranged in association with 'Aadhar Blood Bank'. The collected blood is donated to needy patients.

Tree Plantation-Institute has encouraged students to plant a tree in their neighborhood community.

Swachhata Abhiyaan-Students and staff participated in various 'clean surrounding' initiatives.

Grocery Donation-Collection of groceries from surroundings and then donate at old age home.

E-waste Donation-Donation in 'Pune Municipal Corporation's authorized 'e-waste collection center.

Outcomes of 'Social Soul Cell'

1. Arranging various social activities and events.
2. Inculcating social values and environmental responsibilities amongst the students.
3. Students are encouraged to create awareness amongst their friends, relatives and nearby residing areas.
4. Students should become 'citizens with ethical, social and moral values'

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

03

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

124

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

06

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Institute has adequate infrastructure and physical facilities for curricular, co-curricular, extra-curricular and extension activities organized in the institute. The Institute is situated in the heart of the city. The infrastructural facilities are maintained as per the All India Council of Technical Education (AICTE), Directorate of Technical Education (DTE), and government of Maharashtra and Savitribai Phule Pune University norms. Facilities such as Director's cabin, classrooms, boys common room, girls common room, Seminar Hall, Exam control room etc.

- The Institute's campus is equipped with an electronic Surveillance System (CCTV).
- Institute has Lift with Backup facility.
- Generator Back up is provided during power cut off
- Roof Top Solar Facility is available as a Renewable energy source
- Sanitary pads vending machines and sanitary napkin incinerator machine is available in the institute
- The institute is equipped with Fire fighting system and electronic surveillance system as a safety measure
- Language lab is well equipped with 10PC's adequately supported by 50 MBPS fiber optic leased lines for internet connectivity. 1 server UPS, color Printer and Scanner facility is available in the computer lab
- The institute has well-equipped library with good collection of Books, Journals and periodicals etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.rimrd.org/classroom.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Institute has provided adequate facilities for activities like sports, games (indoor, outdoor) etc. for students' all round development. The institute has 1960.01 sq. m. of playground which is regularly maintained to execute various events like sports day, karate, cricket, badminton, tug of war, volleyball etc. Institute has sports material and Yoga mats to celebrate international yoga day . Indoor games play an important role in boosting concentration. Hence the institute has provided sufficient space and ambience for indoor games as well.

The Details are as follows:

Indoor Games & Yoga facility:

- Chess- 3 quantity
- Carrom- 2 quantity
- Yoga Mats -15 quantity

Outdoor Games facility:

- Sports Playground
- Cricket Full Kit-1
- Badminton Rackets-4 Sets
- Volley Ball-1
- Tug of War-1

Institute has a technologically modern seminar hall which is equipped with advance provisions like Public Address system and LCD projector with internet facility for organizing different types of cultural activities. Cultural activities such as fresher's party for welcoming 1st year students, farewell program for bidding adieu to 2nd year students and cultural days such as traditional day, mismatch day, Mr. and Ms. Rajgad Competition are arranged in seminar hall.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.rimrd.org/sports.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

05

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.rimrd.org/geo_photo.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Institute's library is a knowledge resource centre. It has rich collection of books, journals, Ph.D thesis, newspapers, project

reports etc. Library has digital library section where students can access e-resources like J-Gate, NDL, Delnet and EBSCO. Students also access J-Gate using remote access facility. Institute is a member of British Council Library and Jaykar Library of Savitribai Phule Pune University.

RIMRD's Library is automated with integrated library management system software AUTOLIB NG. The software is fully automated for various library functions.

Major Features and Functions

- Entry & exit records of members visiting the library.
- Newly added books,
- journals, and CDs Accession can be done.
- Issues & return of transaction if library resources can be done.
- SMS can be sent to the members regards transaction if issue and return can be done.
- One can renew and reserve the book they wish to issue via PCs,
- Smart phones through internet
- Software is also able to carry out the function of stock verification.

MODULES OF ILMS: ILMS has following modules.

- Acquisition
- Catalogue
- Circulation
- Web OPAC
- Serial Control
- Administration

WEB OPAC

Web OPAC is a web friendly version of standalone OPAC.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://www.rimrd.org/library.php

4.2.2 - The institution has subscription for the following e-resources e-journals e- A. Any 4 or more of the above

ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.94

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

21.66

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institute has IT facilities as per the AICTE norms. Computer centre is well-equipped with branded computer systems adequately supported

by 100 MBPS fiber optic leased line for internet connectivity.

Internet Connectivity and Wi-Fi : The Institute has massive network of 93 computers with 50 MBPS Internet connectivity and Wi-Fi facility with 05 access points to fulfill the academic and research needs. The entire campus is Wi-Fi enabled and students can access the internet on their laptops round the clock.

Lab technician is available to support students and faculties in their queries.

The Classrooms are upgraded to smart classrooms.

LCD projectors are installed in classrooms.

The classrooms are provided with dedicated computer system, speakers with internet connectivity.

LED TV sets are installed for giving additional input and virtual sessions and to develop media center in future.

The institute has maintenance policy to take care of all IT facilities and electric work. The institute upgrades and maintains these facilities at regular interval.

Details of Computing Facilities:

Desktop Computers - 92

Server- (HP 110G5 Server, Intel Core Core 2.0Ghz,4MB Cache, 4 GB DDR2 Ram,25GB & 500 GB ,HDD, Keyboard & Mouse) - 01

Dell Laptop (I5)-01

Printers-14

Photocopy Machines-03

Projectors-06

UPS-14

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.rimrd.org/computer_lab.php

4.3.2 - Number of Computers

93

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

8.16

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Rajgad Institute of Management Research and Development has established policies and procedures to ensure proper utilization and maintenance of various physical, academic and support facilities including library, computer centre ,solar system, smartclassroom etc.Institute has various physical facilities which are utilized for carrying out various co curricular and extra curricular activities .

Classrooms are used for conducting classes, competitions, offering certifications and guest lectures.

Boys common room, girls' common room are used by students on a regular basis

The students can utilize the computer centre and library as per their requirements. In the timetable, separate time slot is kept for library to encourage students to utilize library. Computer centre is utilized for project work, online exams, exam form filling, conducting sessions related to MS-Excel, preparing presentations, NPTEL, and other online courses.

Seminar Hall is used for organizing seminars, workshops, FDPs, and cultural programs well as.

The board Room is utilized for conducting meetings, FDP.

The playground is used by students for playing outdoor games such as Cricket, Volleyball, Badminton and Football etc.

Maintenance of all the above academic and administrative facilities such as solar system, CCTV, website, and lift has been outsourced to the vendor appointed by the institute.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

173

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	http://www.rimrd.org/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

02

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

02

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

18

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

02

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

02

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution has various committees to organise various curricular, co-curricular and extra curricular activities in the institution.

The following is a list of the institute's committees:

- The primary goals of the Anti-Ragging Committee and Anti-Ragging Squad committee are to eliminate ragging and foster a positive campus climate.
- RIMRD has an Internal Complaints Committee that adheres to AICTE regulations. In order to quickly address student concerns, the ICC was established.
- The placement committee at RIMRD plans placement events for the school and helps students by leading pre-grooming sessions.
- A library committee is formed with the goal of assisting the institute in meeting the requirements of issuing various books and journals based on the needs of students.
- The Cultural & Sports Committee at RIMRD is responsible for planning cultural events and encouraging students to take part in all cultural and sporting events.
- This committee intends to invite alumni as guest speakers to share their experiences with students in order to help them advance in their professional careers.
- RIMRD has a Reservation Cell. Members of cell conducts meeting with students to understand their problems and take the necessary steps to resolve them.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

An alumni cell of Rajgad Institute of Management Research and Development (RIMRD) conducts a number of alumni programs throughout the year. Alumni play a significant role in development of institute, aside from the financial support.

Alumni Cell organise various activities such as :

1. Guest lectures on contemporary topics and provide guidance
2. Some of our alumni are industrialists; they share their knowledge and expertise with students.
3. Alumni Association helps to organize educational and industrial visits for the students.
4. A significant number of our alumni are always visiting to overseas countries and they impart their experience with students by arranging motivational lectures.
5. Alumni Cell provides information about the job opportunities available in their fields.

Financial Support:

Our Alumni cell supports the Institute in financially also. It encourages our alumni to help the institution by donating generously to the infrastructural development of the college. Alumni Association encouraged some of our alumni to donate for the purchase of books, grocery items, food, e-waste, clothes, blood, and donation to flood victims.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Rajgad Institute of Management Research and Development was established in 2008 , by Honorable Shri. Anantrao Thopte with the mission "To transform students into dynamic and professional managers to meet the challenges of the corporate world through value-based quality education".

The governance of the institution is reflective of and in tune with the vision and mission of the institution. Vision of the institution is to be an Institute of academic excellence fostering quality management education"

In challenging times of covid pandemic, the institution struggled to take care of their vulnerable students. The management of the institution have devised new mechanisms for the delivery of academic services as well as career counseling sessions. Irrespective of all odds the institution continued academic delivery by creating student centric learning environment through online lectures, webinars, online guest lectures, workshops, and e-fdps.

Nature of Governance: Institutions' growth and success are driven by good leaders serving the board of management. At institute level, RIMRD has formed Governing body , College Development Committee (CDC) / Local Management Committee (LMC) as per the guidelines of SPPU. The committee conducts quarterly meetings to review the progress of the institute.

Participation of the teachers in the decision making bodies: The institute has constituted various statutory bodies and committees as per the guidelines given by AICTE and SPPU. All Teaching, as well as non-teaching staff members, are part of these committees. Teachers participate in all meetings, events and take decisions for all operations and incorporation of the same for institutional growth.

File Description	Documents
Paste link for additional information	http://www.rimrd.org/vision.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute works under the able guidance of the Director of the institute Dr.D.B.Bharati. He is a renowned academician , a member of Commerce and Management-faculty, SPPU and also a member of Research and Recognition Committee, Board of Studies of IBM . He guides all the teaching, non-teaching staff, and students in the right direction. Effectiveness of leadership is visible in various institutional practices such as rational and prompt decision making.

The Institute follows participative management in organizing and conducting any event, activity or seminar in the institute. Case study of Decentralisation and Participative Management at RIMRD : KYOSO is an Intercollegiate Summer Internship Project/Dissertation Competition organized by RIMRD. Due to the covid pandemic in academic year 20-21, this event was organised online. The objective behind organizing this event was to hunt for excellence and explore innovative and high-quality summer internship projects and dissertations. Decentralization and Participative Management at RIMRD are depicted through the appointment of various coordinators and the formation of various committees for successfully carrying out the event.

1. Academic Monitoring Committee
2. E-Brochure & E-Certificate Committee
3. Anchoring committee & event schedule Committee
4. E-Invitation and guest hospitality Committee
5. E-Registration Committee
6. Prize Distribution Committee

In this manner, Kyoso - 21 event was successfully organized.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic plan of the institute has been designed and is in place as per the vision, mission, and objectives of the institute. RIMRD conducted following two activities as per strategic plan 2020-2025 are as follows:

1. Accreditation from NAAC
2. Faculty Development Programme

Both decisions were the part of the perspective plan envisioned by the management of Rajgad Dyanpeeth.

1. Accreditation from NAAC

NAAC accreditation identifies the quality of the institute in terms of its education, research, faculty, infrastructure, etc., as well as giving students confidence that they are selecting a quality institution. It gives an institute instant credibility and increases its admissions. So in line with this the management of the institute had decided to apply for NAAC accreditation with of quality excellence.

Accordingly, IQAC of the institution made application to NAAC and submitted SSR to NAAC in January 2020. The NAAC Peer Team visit was scheduled to Rajgad Institute of Management Research and Development on 19th and 20th August 2021. The institute successfully coordinated the NPTV following all COVID-19 guidelines. The institute was awarded B++ grade with 2.97 CGPA.

1. Faculty Development Programmes

The Faculty Development Programme (FDP) intends to up-grade the knowledge, skill and research aptitude among the faculty members. With this intension three e-fdps were organized on the topic effective research paper writing, data anaytics, Tableau.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://www.rimrd.org/strategicplan.php
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institute has well structured organogram to that define all duties and responsibilities in the institute the description of the organogram is given below:

ACADEMICS DEPARTMENT

Director- Academic ,Administrative and financial planning, strategic decision making

IQAC- Implementing quality initiatives in the institute

HOD- subject allocation, monitoring of mentorship and academic activities of the institute

Teachers- Teaching, mentoring, preparation of course files, time tables and attendance sheets

ADMINISTRATION DEPARTMENT

Accountant- purchases, payment and receipts, banking

Jr. Clerk (Scholarship Section)

All scholarship related matters, PNS, AISHE Survey etc.

Jr. Clerk (Examination' Section)

Exam form inward system, payment of exam fee challan

COMPUTER CENTRE

Computer Technician

Maintaining computer lab dead stock, hardware software requirement and maintenance

LIBRARY DEPARTMENT

Librarian

Perform all library-related functions such as purchase books, library automation, digital library, Membership renewal etc.

Functions of various bodies and committees are well defined and communicated to all teaching and non-teaching staff. RIMRD follows the appointment and service rules norms prescribed by AICTE and SPPU from time to time.

File Description	Documents
Paste link for additional information	NIL
Link to Organogram of the institution webpage	http://www.rimrd.org/organogram.php
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The purpose of employee's welfare isto develop personality of the

employees to make a better workforce. Welfare schemes create efficient, healthy, loyal and satisfied work force for the institution. At RIMRD ,we have effective welfare mechanism for the welfare of the teaching and non-teaching staff. This helps in creating a positive and healthy environment and boosts the morale of the employees.

The details of welfare measures implemented at the institute are given below;

1. **Provident Fund:** Provident Fund is provided to all non-teaching staff
2. **Financial Support:** Financial support is provided to faculty for attending seminars, conference, FDP
3. **Maternity Benefits:** Maternity benefits are provided to female staff members by sanctioning paid medical leave of three months and flexible working hours.
4. **Free uniform for teaching and non-teaching staff:** Two sets of uniform are given to all teaching and nonteaching staff free of cost.
5. **Bus Facility:** Rajgad Dnyanpeeth trust provides bus facility on request for organizing industrial visits and outbound activity.
6. **Pantry Facility:** The institute has a pantry facility.
7. **Safety and security Facility:** Safety and security is provided to all staff members and students of the institute.
8. **Staff Welfare Programs-**Various staff welfare programs are conducted in the institute for boosting the morale of employees

In this way manner, RIMRD has committed itself perpetually in taking efforts for welfare of entire staff of the institute.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

06

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

08

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisals are essential for the growth of an institution and its employee. It helps the institute to find out whether the employee is being productive or is a liability. At RIMRD, there exist a performance appraisal system that evaluates the performance of teaching and non-teaching staff at the end of every academic year

The mechanism to evaluate the performance of teaching staff is given below:

1. Result analysis of subject taught by concerned faculty members
2. Duties performed at the university level by faculty members
3. Duties performed and activities organized as co-ordinator by faculty members
4. Research papers published by the faculty members
5. Seminar/Conference/FDPs/Workshops attended by faculty members
6. Books published and chapters written by faculty members
7. Participation in social activities within and outside the institute Confidential report by the Director

Performance Appraisal of Non-Teaching Staff:

Every year Performance Appraisal of non-teaching staff is also conducted along with teaching staff. Various parameters are considered for the appraisal of non-teaching staff like completion of work allocated to them, punctuality, helping nature and up-gradation of required skills.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The prime objective of an institutional financial audit is to review the balance sheet and income and expenditures accounts. The Rajgad Dnyanpeeth has standard and transparent financial system in place for conducting audit at various schools and colleges under the umbrella of Rajgad Dnyanpeeth.

Internal Practice of Checking: The Institute has a system of internal checks to ensure that all transactions are properly checked and recorded. All the activities in the academic calendar are planned and budgeted. While preparing the institute budget, the Financial Monitoring committee takes expenses requirements from faculty members and submits to the management for approval of same.

External Practice of Checking/External Audit: An auditor is appointed by Rajgad Dnyanpeeth who conducts financial audit to check financial operations performed during the financial year. As a part of an audit, the auditor reviews financial transactions and expenditure records. The external audit includes verification of income and expenditure, receipts and payments, fees collections, payment of professional tax, provident fund, income tax, finalization of audit and preparing audit report etc. activities Finalization of the account is completed in June/July and audited statements are prepared in June/July duly signed by the Director and chartered accountant.

File Description	Documents
Paste link for additional information	http://www.rimrd.org/66/6.4.1.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during

the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

00

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

RIMRD has Financial Resource Mobilization Policy. Objective of the policy is "To ensure the mechanism for resource mobilization and effective use of institutional resources." RIMRD is private unaided institute approved by the Government.

The resources for the institutional funding are as follows: Students Fees (Regular and Dual Specialisation) Scholarship and freeship provided by the Govt. Fees collected through scrutiny centre , Funds raised by Alumni, SPPU grants and remunerations. Funds provided by the Savitribai Phule Pune University for examination work.

Financial Funds are mobilized under in the following manner.

Salary Expenses, Co-curricular Expenses, Extra Curricular Expenses, and Administrative Expenses.

- Administrative expenses include Advertisement, vehicle and building Insurance, electricity, Professional tax, courier, repairs and maintenance etc.
- Academic/Co curricular expenses includes affiliation fee, AICTE fee, SS Samitee Fee, hosting charges etc. industrial visits and tours, students activities, FDP expenses, Placements, webinar conferences expenses.
- Salary expenses

Extracurricular expenses includes Function Expenses, cultural and sports event expenses, festival celebration expenses.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the institute is instrumental in developing quality conscious system at the institute. IQAC has set monitoring performance indicators for the institute. IQAC through regular conduct of periodic meetings monitor the progress made towards the achievement of higher standards in education by the institute. IQAC has brought various changes in the institute which are as follows:

NAAC Accreditation:- Institute is NAAC accredited with prestigious B++ grade . The institute has got 2.97 CGPA. During the tough times of covid pandemic, the institution has successfully managed to conduct 2 days NAAC PEER TEAM Visit on 19th and 20th August 2021.

Development of E-Content and youtube channel for RIMRD:- The institute's teachers have designed and developed e-content on the institute website for MBA CBCS pattern 2019. E-Content includes, lecture notes, PPTs, MCQs for the course. In this manner the institute has continued to deliver academic contents in the covid pandemic. The institute has also launched RIMRD SEO channel where all teachers uploaded their recorded lectures for exam preparation for students

File Description	Documents
Paste link for additional information	http://www.rimrd.org/econtent_2019.php
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC has been instrumental in implementing academic reforms since its establishment. IQAC meetings are conducted on regular basis to

review teaching-learning process, and learning outcomes from the activities organized by the institute.

Following are the two examples of reviews of the teaching-learning process.

- Teachers' Action plan Review by IQAC

IQAC allocates duties and responsibilities to all teaching staff at the beginning of every academic year. All teachers prepare action plan in the prescribed format and submit plans to IQAC. The action plan consists of the name of the activity, date and duration, and budget (if any). IQAC through regular monitoring crosschecks whether or not the activities are conducted as per the action plan provided by the teachers. This helps in the planning and execution of extra and co-curricular activities in the institute.

- Course files reviewed by IQAC

Every semester, every teacher prepares and maintains course file for their respective subject. Course file consists of individual time table, course framework, teaching plan, syllabus copy, attendance sheets, concurrent evaluation sheet, study material etc. Course framework has CO-PO Mapping mechanism. IQAC through regular meeting review the status of completion of course file. This activity helps the faculty members in effective course delivery.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.rimrd.org/images/pdf/Annual%20Report%202020-21.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality is one of the major challenges facing society today. Due to COVID 19 Pandemic situation the Institute organized various online gender equality and sensitivity events such as poster competitions, celebrating "International Women's Day", guest lectures on women's health fitness and stress management for student development.

Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security:-

- Security staff nears the main gate.
- Vehicles are restricted to be parked after office hours in the parking.
- CCTV Cameras are installed at different points.
- The first aid box is available & Fire Safety device is fixed for the safety of the students.
- The institute has established different Committees such as Anti sexual harassment Committee, Womens' Grievance Committee, Grievance Redressal Committee, Anti-Ragging Cell to avoid activities like ragging, Sexual Harassment in the campus area.

1. Counseling:-

Under the "Student Mentorship Programme" institute has allotted several students to the respective faculties and such faculties act

as their mentors. Students are mentored and personally counseled by faculty Mentors for their personal or academic related issues.

1. Common Rooms

As per the AICTE norms the Institute has separate common rooms for girls and boys with necessary facilities. These rooms are well ventilated, spacious for relaxation

File Description	Documents
Annual gender sensitization action plan	https://rimrd.org/geo_photo.php
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://rimrd.org/77/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment **C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

To reduce waste in the institute, recycling efforts must be improved and organic recycling services must be provided. The basic philosophy of the institute is focused on environmental conservation and reduces or eliminates waste wherever possible.

1. Solid waste management

Some of the common solid waste obtained includes daily garbage such as white used paper, card sheets, rubber waste, and plastics,

cardboard material etc. These materials are collected and disposed off. Dustbins are located on various floors at various locations. This separated waste is then collected by the corporation garbage collecting van outside the Institute campus. Other solid waste such as old newspapers, old journal volumes, outdated brochures etc. are sold to scrap vendor.

2. Liquid Waste Management

Liquid and semisolid waste mainly consist of waste water from cafeteria; staff pantry etc. is disposed off through corporation garbage collecting van and also disposed off through sewerage system having a network of underground pipes by Pune Municipal Corporation.

3. E-Waste Management

The e-waste generated in the Institute comprises of battery, UPS, discarded input devices like mouse devices, key boards, printers etc. The e-waste is reused whenever possible by repairing. The unrepairable ewaste is donated to e-waste collection of Pune Municipal Corporation Centre located near the institute.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and

B. Any 3 of the above

**facilities for persons with disabilities
(Divyangjan) accessible website, screen-
reading software, mechanized equipment 5.
Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of
reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute has taken various initiatives in providing an inclusive environment to the students. The purpose of conducting such events in the institute is to inculcate the sense of peace, equality & harmony amongst the students

Summary of the Events:-

Marathi Bhasha Divas- Marathi being the official language of the State of Maharashtra, the main focus of this celebration is to promote the Maharashtrian culture amongst the students

Session on Art of Living- The institute has organized session on Art of Living to release physical tension and stress of students. It has helped students to learn how to improve the immune system, boost mood, diminishes pain, etc. This session helped in developing positive attitude amongst the students.

Celebration of Chhatrapati Shivaji maharaj Jayanti- The Institute celebrates Shiv Jayanti on 19th February every year. Chhatrapati Shivaji maharaj was one of the bravest, sensible rulers in India who always respected people of all faiths. Institute organized elocution competition on the occasion of Shiv jayanti.

Yoga Day Celebration- The International Yoga Day is celebrated by the students in the Institute. The students & staff perform yogic exercises and Pranayam to celebrate this day to create awareness about Yoga to have good health

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To create awareness and responsibilities among students, institute organizes various programs and initiatives on fundamental rights, values and responsibilities of citizens.

Blood Donation Camp- The institute organizes a blood donation camp every year. This camp helps the institute for its contribution in social work as well as a help towards people in medical need.

Food and Cloth Donation Drive- Every year the institute has organized a Donation Drive

Programme under Social Soul Cell. In this programme, institute donates food to the Old age Homes and collects old cloths from students and faculty members for needy people viz. Good Will India trusts.

E-waste Donation Drive- Institute collects e-waste i.e. common discarded electronic products

including computers, stereos, copiers, and fax machines from institute campus, students, etc. and then donates the e-waste to the authorized e-waste collection centre.

Swachha Bharat Abhiyaan- Institute has organized cleanliness drive under Swachh Bharat

Abhiyan Programme. This drive was conducted by the teachers and the students

Mask Donation Drive- Institute has organized Mask Donation drive at

kanifnath Chauk Dhanakawadi. Students of RIMRD distributed N95 Mask to needy people.

Tree Plantation- Due to COVID 19 Pandemic Situation Virtual tree plantation activity conducted by the institute.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://rimrd.org/77/7.1.9.pdf
Any other relevant information	NIL

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on Code of Conduct are organized

A. All of the above

4.

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution organizes National Festivals and Birth Anniversaries of great Indian personalities with enthusiasm. Thoughts of great Indian personalities are sowed into the young minds through the exhibitions and programs conducted on these days. The importance of national integrity is conveyed to the staff and students viz. such

programs.

Every year institute celebrates Independence Day and Republic Day. These days are celebrated to remember the contribution of freedom fighters in freedom wars and to show gratitude towards them. By organizing such types of events institute does its share to immersed patriotism and awareness to the next generation.

Institute on every 2nd October celebrates Gandhi Jayanti to commemorate the birthday of the 'Father of the Nation' Mohandas Karamchand Gandhi. Along with this, institute also celebrates the 19th February is celebrated as Shivaji Jayanti to commemorate the birth of Chhatrapati Shivaji Maharaj- the greatest warrior of his time. The day is celebrated by paying tribute to Shivaji Maharaj and wearing traditional dresses. Every year, the Institute happily celebrates Teacher's Day, Marathi Language Day, Ganesh Chaturthi, Navratri, Diwali, Dussehra, etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-1

Title of the practice: Publication of research papers by students along with teaching faculties.

Objectives:

- To inculcate research paper writing skills among the students

The Practice:

- Under this practice, students are encouraged to write research papers. They are motivated to present and publish the research paper at national and international conferences.

- Faculty members guide students on the topic of the research paper. The research papers are refined, screened and then sent for the conference for acceptance and publication.

Best Practice - 2

Title of the practice: Activity based learning through House Activities

Objectives:.

- To implement innovative teaching pedagogy
- To enhance students' learning experience through activity based learning

The Practice:

As per SPPU norms a student can pursue MBA in HR, Marketing, Finance, Operations and Business Analytics. As a part of Innovative teaching pedagogy, the institute has formed various specialisation houses so that students get core practical exposure through activity based learning. Faculty and students coordinators are appointed for conducting various house activities.

Students enthusiastically take part in all house activities such as Guest Lectures, Management Games, Field Visits, B-Plans, Role Plays, field visits, webinars, industrial visits, market surveys, Scrap Books, Presentations, and Group Discussions etc.

File Description	Documents
Best practices in the Institutional website	https://rimrd.org/77/7.2.1.pdf
Any other relevant information	https://rimrd.org/77/7.2.2%20Best%20Practice%202.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

1. Significance of the Director's contribution at University Level:

The Director of the institute Dr.D.B.Bharati, has firmly associated with Savitribai Phule Pune

University. He is a renowned academician and recognized Ph.D. guide of Savitribai Phule Pune

University. He is also a member of DY Patil University, Pimpri

2. Faculty involvement in University Exam work:

Faculty members of RIMRD have provided their academic inputs by participating in examination work as per appointments given by Savitribai Phule Pune University.

4. Faculty Development Programmes On Outcome Based Education:

RIMRD have also organised six FDP on Outcome based education. These FDPs have received positive feedback.

5. Contribution in terms of research :

The credibility of faculty members can be justified by their crucial involvement in publishing various research papers in national, international journals, conferences as well in UGC approved journals.

6. Conferring as a resource person:

Faculty members of RIMRD are also invited as resource person in form of chief guest, judge and guest speaker by various management institutes

7. Awards and Recognition:

As a result of this continuous academic engagement, Dr. Prajakta Warale was honored with Super 30 Guvant Shikshak Puraskar for her outstanding contribution and continuous dedication to the cause of promoting education.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

RIMRD is an MBA institute affiliated to SPPU, recognized by AICTE and approved by DTE (Govt. of Maharashtra). Institute offers a full time 2 years MBA program comprising multiple specializations. Program follows SPPU syllabus which is regularly revised. Institute has deployed various committees like IQAC, Academic Monitoring committee, Examination committee, Class-coordinators, etc. which especially governs, plans and monitors academic curriculum and activities.

To effectively deliver the curriculum in Covid Pandemic, online / offline AMC meetings were conducted where all the academic activities, co-curricular plans, examinations, academic and holiday calendar year, etc. were discussed. Also the feedbacks received from the various stakeholders were reviewed in order to inculcate the necessary inputs for betterment.

For efficient curriculum delivery, Institute provided SPPU syllabus guide lines, faculties were allotted their respective subjects, and accordingly the teaching plan and CO-PO's were mapped. Students were also shore up with the Online lectures, Webinars, E-notes, E-contents, You-Tube videos, previous question papers, MCQs, extra lectures, SIPs (internships) at organizations, etc.

Before conclusion of the year the feedback of curriculum was taken from the various stakeholders and analyzed thoroughly and then the action was taken accordingly. Also major suggestions were conveyed by the director to the various University committees.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.rimrd.org/monitoringcomitee.ph p

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic calendar of the institute is an important document prepared at the beginning of academic year using the university calendar as a reference document. The academic calendar acts as the guideline for the future action plans of the institute. It contains whole year plan right from the commencement to the conclusion of the academic year, activities, Schedule of continuous internal evaluation (CIE), holidays, etc. but due to Covid- Pandemic, there were multiple changes in schedule as per the norms led by Govt. of Maharashtra. However, Institute managed and successfully completed academic and extracurricular activities by online/ offline mode by least hampering the schedule.

Academic calendar was shared with staff and students and displayed on the institute's website. It contained tentative course of action taking place in the upcoming year. The class coordinators prepared semester time table in accordance with it and teachers prepared their course files, teaching plans, activities, etc.

As per SPPU guidelines, the continuous internal evaluation (CIE) was conduct by the faculties time to time by online assignments, MCQ tests on Google forms, etc.

Institute managed to strictly adhere the academic calendar at its level best for proper conduct of activities and continuous internal evaluation.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.rimrd.org/academiccalendar.php

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development

B. Any 3 of the above

**of Curriculum for Add on/ certificate/
Diploma Courses Assessment /evaluation
process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

88

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institute follows the curriculum of SPPU which has various courses integrated to the cross cutting issues relevant to gender, environment and sustainability, Human values and professional ethics.

The MBA program consists of various courses which focus on above mentioned issues like the courses of ED, Human Rights-1 & 2, Labour Welfare; etc focusing on issues related to gender about their challenges, equality, human rights, etc. To foster such issues amongst the student institute continued to conduct online activities in Covid-19 pandemic by arranging International Women's Day, Poster Making competitions, Women health fitness and Stress management, etc.

The courses of Strategic Management, Social Corporate Responsibility and Sustainability, etc. addresses issues on environment and sustainability. For imbibing the significance of the same institute also organized various programs like Swachh Bharat Abhiyan, Tree plantation in respective local areas due to pandemic to create awareness about social responsibility.

The syllabus also comprises conducting of online-offline courses like Indian Ethos & Business Ethics, Consumer Behavior, etc. which inculcates Human Values & Professional Ethics by focuses on its ethical importance.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File
1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year	
02	
File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File
1.3.3 - Number of students undertaking project work/field work/ internships	
207	
File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File
1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	A. All of the above

from the following stakeholders Students
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	http://www.rimrd.org/images/pdf/2020-21%20Feedback.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.rimrd.org/images/pdf/2020-21%20Feedback.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

118

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

48

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institute continued to assess the leaning levels of the students during the tough times of covid pandemic in the following manner.

1. At Entry level (Semester-I): Graduation Marks and Computer Literacy & General Knowledge Test were considered to access learning level of the student.

2. During the Semester (All Semesters):

Mentor is allocated to the group of 15 to 20 students. During mentorship session, students were asked to carry out their own SWOT analysis and discuss the problems with mentor.

3. At End of the Semester:

1) Students performance was evaluated using University Exam Results.

In this manner students learning levels were identified through continuous monitoring. In addition to this, various inputs were given to students as per their learning levels such as

For advance learners:

- Research Papers
- Webinars/Online workshops etc.
- Online IPR sessions & Case study workshops
- Online Assignments and online tests

For Slow learner

- Online Remedial lectures

- Online Slow and repetitive teaching
- Online Question Bank
- E-Notes, PPTs
- Aptitude Test, Mock GD & PI
- Participation in webinars

File Description	Documents
Paste link for additional information	No additional information
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
244	12

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric method includes experiential learning, participative learning, problem solving methodologies etc. Due to the Covid-19 pandemic, all necessary facilities from faculty to students were made available online.

1) **Experiential Learning:** Excel Lab sessions are conducted to learn about representation of pie charts, graphs etc. Students undertake dissertation & summer internship project work to understand the contemporary issues in management. This leads them to mining data from different sources and approaches to the issue at hand.

2) **Participative Learning:** The Institute uses many methods for participative learning like Group Discussions, Presentations, Management Games, webinar conferences etc.

3) **Problem Solving Methodologies:** Student should learn to identify problems and use innovative thinking to solve problems faced by business organizations. Activities such as include -

Case Analysis and Discussions, Research Projects etc.

4) ICT Enabled Teaching-Learning: RIMRD use a diverse set of ICT tools to create, communicate, circulate, store and manage information. Faculty members used Google meet or Zoom to conduct tests and for lecture delivery. At RIMRD we have two Smart classrooms, each with audio and video facility. Digital library in RIMRD is equipped with E-Resources like JGATE, DELNET and NDL.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://www.rimrd.org/teaching_learning.php

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

RIMRD uses various ICT tools to create, communicate, disseminate, store and manage information. In current situation, ICT is also playing an important role in teaching-learning interaction with a view to replacing traditional classrooms with online classrooms. Due to lockdown, teaching was fully conducted in an online mode. Faculty used various ICT enabled tools to enhance quality of teaching-learning like:

- Faculty members used Google meet or Zoom to conduct tests and for lecture delivery. Also used interactive methods for effective teaching like PPT with animations, Video, Use of online resources from NPTEL, YouTube links, Virtual labs etc.
- RIMRD used WhatsApp group for any announcements, address queries, and share information.
- In problem solving subjects faculty have used Jamboard in Google meet, Excel, Pentab for live solving problems.
- All teaching materials are uploaded by faculty members on college website. Online tests and assignments are given through Google forms.
- Webinars, Workshops, Guest lectures, Project presentation, Debates, Group discussions, Mentoring, conducted through Google meet or Zoom platforms for teaching learning process.
- RIMRD has well equipped computer centre with over 93

desktop computers, 14 printers, 1 Server, 20 application software.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

12

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

03

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

48

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

At RIMRD,. Institute has designed Concurrent Internal Evaluation Policy (CIE). All faculty members carry out evaluation as per the guidelines of CIE policy. Due to pandemic, whole process of internal evaluation was conducted online. Given below is the mechanism used for 3, 2 and 1 credit course.

CIE methods such as Written Home Assignment, Term End Examination, Presentation/Case Study, and MCQ/PPT etc. was conducted online through google form. However the faculty members are given choice to select evaluation components appropriate for their course from a wide variety of components like: Multiple Choice Questions, Online PPT Presentations, case study etc.

The institute maintains transparency and robustness in the conduct of . All notices regarding CIE were circulated through whatsapp groups and through bulk emails to students. The internal assessment is conducted on continuous basis throughout the semester. Upon submission of assignments, the Academic Monitoring Committee along with course faculty member verifies the submission of students and evaluate their performance.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

RIMRD has an online grievance system to resolve the grievances of the students. Students having grievances visit the institute website and submit the details such as name, class, email id, mobile number, type of grievance etc. The details of grievances are emailed to CEO's email id .CEO reviews grievance and resolves it by communicating with University.

Given below are some of the common grievances reported by students

- Problem while filling exam form such as missing subject name in form filling window, subjects are automatically ticked.
- Non receipt of hall ticket
- Name correction in Mark sheet
- Delay in exam revaluation
- Grievance regarding marks
- Auto log out and re login problems
- Repeated questions
- Invalid Questions
- Incorrect Data

Mechanism for Redressal of Grievance regarding Internal Evaluation by the Institute:

The internal marks are circulated through emails. If the students have any grievances, they are allowed to discuss the grievance

with the respective course teachers.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	http://www.rimrd.org/onlinegrivanacesystem.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Savitribai Phule Pune University has clearly stated course objectives, course outcomes (COs) for all courses in the revised MBA curriculum in year 2019. The institute has displayed and communicated PEOs, COs, POs, PSOs, to the students and teachers in the following ways:

- PEOs, COs, POs, PSOs are displayed on the institute's website
- PEOs, COs, POs, PSOs are discussed with students during the syllabus orientation programme separately arranged for teachers and students
- Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students
- The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and Academic monitoring Committee meeting
- The students are also made aware of the same through lectures.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://rimrd.org/peos-pos.php
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of Course Outcomes COs and Program Outcomes (POs) is measured using both direct and indirect methods. The mechanism

to calculate CO-PO Attainment is given below.

1] Direct Method:

a) Concurrent Internal Evaluation (CIE) - Course teacher evaluates the students out of 50 marks for 3 credit course , 50 marks for 2 credit course and 25 marks for 1 credit course and grading system.

b) University Evaluation - The result analysis of each course of MBA program is done at the institute level and attainment level of marks for each student is calculated.

Target marks for attainment are set as 60 for 3 credit subject and 15 marks for 2 credit subject. Attainment levels are defined as follows,

Level 1- > 40 % students scoring more than target marks

Level 2- > 50 % students scoring more than target marks

Level 3- > 60% students scoring more than target marks

Level 4- > 70% students scoring more than target marks

2] Indirect Method:

Students' Feedback is taken at the end of every semester Through online google form.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.rimrd.org/peos-pos.php

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

99

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://www.rimrd.org/images/pdf/Annual%20Report%202020-21.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.rimrd.org/images/pdf/Student%20Satisfaction%20Survey%202020-21.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	NIL

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

RIMRD has created 'Startup and Innovation Cell' to enhance 'creativity and innovation' skills among the students. Institute encourages practices for the creation of an 'ecosystem for innovation' that focuses on 'knowledge creation and transfer' for the benefits of their students and faculties.

Pillars of 'Ecosystem for Innovation':

Pillar 1] Working of Startup and Innovation Cell:

This cell has been established to enhance the born entrepreneurial skills among the students as well as to upgrade those students who have lack of these skills.

Pillar 2] Organizing FDPs:

RIMRD is keen to develop its faculties with the latest knowledge

as they are the key resources of knowledge transfer.

Pillar 3] Organizing Webinars, Seminars and Guest Lectures

The outcome of Webinars and Seminars Students and staff of RIMRD get the opportunity to interact with resource persons from Industries and other institutes.

Pillar 4] Library as 'Knowledge Repository':

RIMRD's library is a repository of reference books, reputed journals, business magazines, dictionaries, newspapers, project reports, and various e-resources

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

02

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	http://www.rimrd.org/index.php
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

07

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

10

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

With the understanding of Institutional Social Responsibility (ISR), RIMRD has formed Social Souls Cell that encourages its

stakeholders to actively participate in various extension activities.

Every year on 11th January, Institute celebrates 'Social Souls Day' on the occasion of Birthday of Rajgad Dnyanpeeth's Founder-President Hon. Anantrao Thopte. 'Social Souls Cell' initiates various social activities in the neighborhood community

Objectives of 'Social Soul Cell'

1. To arrange and initiate various social activities and events.
2. To inculcate social values and environmental responsibilities by creating social awareness amongst students.
3. To support the holistic development of students by motivating them to become 'citizens with ethical, social and moral values'.

The key extension activities in the neighborhood community

Blood Donation-This camp is arranged in association with 'Aadhar Blood Bank'. The collected blood is donated to needy patients.

Tree Plantation-Institute has encouraged students to plant a tree in their neighborhood community.

Swachhata Abhiyaan-Students and staff participated in various 'clean surrounding' initiatives.

Grocery Donation-Collection of groceries from surroundings and then donate at old age home.

E-waste Donation-Donation in 'Pune Municipal Corporation's authorized 'e-waste collection center.

Outcomes of 'Social Soul Cell'

1. Arranging various social activities and events.
2. Inculcating social values and environmental responsibilities amongst the students.
3. Students are encouraged to create awareness amongst their friends, relatives and nearby residing areas.
4. Students should become 'citizens with ethical, social and moral values'

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

03

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

124

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

06

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Institute has adequate infrastructure and physical facilities for curricular, co-curricular, extra-curricular and extension activities organized in the institute. The Institute is situated in the heart of the city. The infrastructural facilities are maintained as per the All India Council of Technical Education (AICTE), Directorate of Technical Education (DTE), and government of Maharashtra and Savitribai Phule Pune University norms. Facilities such as Director's cabin, classrooms, boys common room, girls common room, Seminar Hall, Exam control room etc.

- The Institute's campus is equipped with an electronic Surveillance System (CCTV).
- Institute has Lift with Backup facility.
- Generator Back up is provided during power cut off
- Roof Top Solar Facility is available as a Renewable energy source
- Sanitary pads vending machines and sanitary napkin incinerator machine is available in the institute
- The institute is equipped with Fire fighting system and electronic surveillance system as a safety measure
- Language lab is well equipped with 10PC's adequately supported by 50 MBPS fiber optic leased lines for internet connectivity. 1 server UPS, color Printer and Scanner facility is available in the computer lab
- The institute has well-equipped library with good collection of Books, Journals and periodicals etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.rimrd.org/classroom.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Institute has provided adequate facilities for activities like sports, games (indoor, outdoor) etc. for students' all round development. The institute has 1960.01 sq. m. of playground which is regularly maintained to execute various events like sports day, karate, cricket, badminton, tug of war, volleyball etc. Institute has sports material and Yoga mats to celebrate international yoga day . Indoor games play an important role in boosting concentration. Hence the institute has provided sufficient space and ambience for indoor games as well.

The Details are as follows:

Indoor Games & Yoga facility:

- Chess- 3 quantity
- Carrom- 2 quantity
- Yoga Mats -15 quantity

Outdoor Games facility:

- Sports Playground
- Cricket Full Kit-1
- Badminton Rackets-4 Sets
- Volley Ball-1
- Tug of War-1

Institute has a technologically modern seminar hall which is equipped with advance provisions like Public Address system and LCD projector with internet facility for organizing different types of cultural activities. Cultural activities such as fresher's party for welcoming 1st year students, farewell program for bidding adieu to 2nd year students and cultural days such as traditional day, mismatch day, Mr. and Ms. Rajgad Competition are arranged in seminar hall.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.rimrd.org/sports.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

05

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.rimrd.org/geo_photo.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Institute's library is a knowledge resource centre. It has rich collection of books, journals, Ph.D thesis, newspapers,

project reports etc. Library has digital library section where students can access e-resources like J-Gate, NDL, Delnet and EBSCO. Students also access J-Gate using remote access facility. Institute is a member of British Council Library and Jaykar Library of Savitribai Phule Pune University.

RIMRD's Library is automated with integrated library management system software AUTOLIB NG. The software is fully automated for various library functions.

Major Features and Functions

- Entry & exit records of members visiting the library.
- Newly added books,
- journals, and CDs Accession can be done.
- Issues & return of transaction if library resources can be done.
- SMS can be sent to the members regards transaction if issue and return can be done.
- One can renew and reserve the book they wish to issue via PCs,
- Smart phones through internet
- Software is also able to carry out the function of stock verification.

MODULES Of ILMS: ILMS has following modules.

- Acquisition
- Catalogue
- Circulation
- Web OPAC
- Serial Control
- Administration

WEB OPAC

Web OPAC is a web friendly version of standalone OPAC.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://www.rimrd.org/library.php

4.2.2 - The institution has subscription for

A. Any 4 or more of the above

the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.94

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

21.66

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institute has IT facilities as per the AICTE norms. Computer centre is well-equipped with branded computer systems adequately supported by 100 MBPS fiber optic leased line for internet connectivity.

Internet Connectivity and Wi-Fi : The Institute has massive network of 93 computers with 50 MBPS Internet connectivity and Wi-Fi facility with 05 access points to fulfill the academic and research needs. The entire campus is Wi-Fi enabled and students can access the internet on their laptops round the clock.

Lab technician is available to support students and faculties in their queries.

The Classrooms are upgraded to smart classrooms.

LCD projectors are installed in classrooms.

The classrooms are provided with dedicated computer system, speakers with internet connectivity.

LED TV sets are installed for giving additional input and virtual sessions and to develop media center in future.

The institute has maintenance policy to take care of all IT facilities and electric work. The institute upgrades and maintains these facilities at regular interval.

Details of Computing Facilities:

Desktop Computers - 92

Server- (HP 110G5 Server, Intel Core Core 2.0Ghz, 4MB Cache, 4 GB DDR2 Ram, 25GB & 500 GB ,HDD, Keyboard & Mouse) - 01

Dell Laptop (I5)-01

Printers-14

Photocopy Machines-03

Projectors-06

UPS-14

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.rimrd.org/computer_lab.php
4.3.2 - Number of Computers	
93	
File Description	Documents
Upload any additional information	View File
List of Computers	View File
4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
8.16	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Rajgad Institute of Management Research and Development has established policies and procedures to ensure proper utilization and maintenance of various physical, academic and support facilities including library, computer centre ,solar system, smartclassroom etc.Institute has various physical facilities which are utilized for carrying out various co curricular and extra curricular activities .

Classrooms are used for conducting classes, competitions, offering certifications and guest lectures.

Boys common room, girls' common room are used by students on a regular basis

The students can utilize the computer centre and library as per their requirements. In the timetable, separate time slot is kept for library to encourage students to utilize library. Computer centre is utilized for project work, online exams, exam form filling, conducting sessions related to MS-Excel, preparing presentations, NPTEL, and other online courses.

Seminar Hall is used for organizing seminars, workshops, FDPs, and cultural programswell as.

The board Room is utilized for conducting meetings, FDP.

The playground is used by students for playing outdoor games such as Cricket, Volleyball, Badminton and Football etc.

Maintenance of all the above academic and administrative facilities such as solar system, CCTV, website, and lift has been outsourced to the vendor appointed by the institute.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

173

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

00

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	http://www.rimrd.org/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

02

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

02

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

18

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

02

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

02

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution has various committees to organise various curricular, co-curricular and extra curricular activities in the institution.

The following is a list of the institute's committees:

- The primary goals of the Anti-Ragging Committee and Anti-Ragging Squad committee are to eliminate ragging and foster a positive campus climate.
- RIMRD has an Internal Complaints Committee that adheres to AICTE regulations. In order to quickly address student concerns, the ICC was established.
- The placement committee at RIMRD plans placement events for the school and helps students by leading pre-grooming sessions.
- A library committee is formed with the goal of assisting the institute in meeting the requirements of issuing various books and journals based on the needs of students.
- The Cultural & Sports Committee at RIMRD is responsible for planning cultural events and encouraging students to take part in all cultural and sporting events.
- This committee intends to invite alumni as guest speakers to share their experiences with students in order to help them advance in their professional careers.
- RIMRD has a Reservation Cell. Members of cell conducts meeting with students to understand their problems and take the necessary steps to resolve them.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

05

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

An alumni cell of Rajgad Institute of Management Research and Development (RIMRD) conducts a number of alumni programs throughout the year. Alumni play a significant role in development of institute, aside from the financial support.

Alumni Cell organise various activities such as :

1. Guest lectures on contemporary topics and provide guidance
2. Some of our alumni are industrialists; they share their knowledge and expertise with students.
3. Alumni Association helps to organize educational and industrial visits for the students.
4. A significant number of our alumni are always visiting to overseas countries and they impart their experience with students by arranging motivational lectures.
5. Alumni Cell provides information about the job opportunities available in their fields.

Financial Support:

Our Alumni cell supports the Institute in financially also. It encourages our alumni to help the institution by donating generously to the infrastructural development of the college. Alumni Association encouraged some of our alumni to donate for the purchase of books, grocery items, food, e-waste, clothes, blood, and donation to flood victims.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Rajgad Institute of Management Research and Development was established in 2008 , by Honorable Shri. Anantrao Thopte with the mission "To transform students into dynamic and professional managers to meet the challenges of the corporate world through value-based quality education".

The governance of the institution is reflective of and in tune with the vision and mission of the institution. Vision of the institution is to be an Institute of academic excellence fostering quality management education"

In challenging times of covid pandemic, the institution struggled to take care of their vulnerable students. The management of the institution have devised new mechanisms for the delivery of academic services as well as career counseling sessions. Irrespective of all odds the institution continued academic delivery by creating student centric learning environment through online lectures, webinars, online guest lectures, workshops, and e-fdps.

Nature of Governance: Institutions' growth and success are driven by good leaders serving the board of management. At institute level, RIMRD has formed Governing body , College Development Committee (CDC) / Local Management Committee (LMC) as per the guidelines of SPPU. The committee conducts quarterly meetings to

review the progress of the institute.

Participation of the teachers in the decision making bodies: The institute has constituted various statutory bodies and committees as per the guidelines given by AICTE and SPPU. All Teaching, as well as non-teaching staff members, are part of these committees. Teachers participate in all meetings, events and take decisions for all operations and incorporation of the same for institutional growth.

File Description	Documents
Paste link for additional information	http://www.rimrd.org/vision.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute works under the able guidance of the Director of the institute Dr.D.B.Bharati. He is a renowned academician , a member of Commerce and Management-faculty, SPPU and also a member of Research and Recognition Committee, Board of Studies of IBM . He guides all the teaching, non-teaching staff, and students in the right direction. Effectiveness of leadership is visible in various institutional practices such as rational and prompt decision making.

The Institute follows participative management in organizing and conducting any event, activity or seminar in the institute. Case study of Decentralisation and Participative Management at RIMRD : KYOSO is an Intercollegiate Summer Internship Project/Dissertation Competition organized by RIMRD. Due the covid pandemic in academic year 20-21, this event was organised online. The objective behind organizing this event was to hunt for excellence and explore innovative and high-quality summer internship projects and dissertations. Decentralization and Participative Management at RIMRD are depicted through the appointment of various coordinators and the formation of various committees for successfully carrying out the event.

1. Academic Monitoring Committee
2. E-Brochure & E-Certificate Committee
3. Anchoring committee & event schedule Committee
4. E-Invitation and guest hospitality Committee

5. E-Registration Committee
6. Prize Distribution Committee

In this manner, Kyoso - 21event was successfully organized.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic plan of the institute has been designed and is in place as per the vision, mission, and objectives of the institute. RIMRD conducted following two activities as per strategic plan 2020 -2025 are as follows:

1. Accreditation from NAAC
2. Faculty Development Programme

Both decisions were the part of the perspective plan envisioned by the management of Rajgad Dyanpeeth.

1. Accreditation from NAAC

NAAC accreditation identifies the quality of the institute in terms of its education, research, faculty, infrastructure, etc., as well as giving students confidence that they are selecting a quality institution. It gives an institute instant credibility and increases its admissions. So in line with this the management of the institute had decided to apply for NAAC accreditation with of quality excellence.

Accordingly, IQAC of the institution made application to NAAC and submitted SSR to NAAC in January 2020. The NAAC Peer Team visit was scheduled to Rajgad Institute of Management Research and Development on 19th and 20th August 2021. The institute successfully coordinated the NPTV following all COVID-19 guidelines. The institute was awarded B++ grade with 2.97 CGPA.

1. Faculty Development Programmes

The Faculty Development Programme (FDP) intends to up-grade the

knowledge, skill and research aptitude among the faculty members. With this intension three e-fdps were organized on the topic effective research paper writing, data anytics, Tableau.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://www.rimrd.org/strategicplan.php
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institute has well structured organogram to that define all duties and responsibilities in the institute the description of the organogram is given below:

ACADEMICS DEPARTMENT

Director- Academic ,Administrative and financial planning, strategic decision making

IQAC- Implementing quality initiatives in the institute

HOD- subject allocation, monitoring of mentorship and academic activities of the institute

Teachers- Teaching, mentoring, preparation of course files, time tables and attendance sheets

ADMINISTRATION DEPARTMENT

Accountant- purchases, payment and receipts, banking

Jr. Clerk (Scholarship Section)

All scholarship related matters, PNS, AISHE Survey etc.

Jr. Clerk (Examination' Section)

Exam form inward system, payment of exam fee challan

COMPUTER CENTRE

Computer Technician

Maintaining computer lab dead stock, hardware software requirement and maintenance

LIBRARY DEPARTMENT**Librarian**

Perform all library-related functions such as purchase books, library automation, digital library, Membership renewal etc.

Functions of various bodies and committees are well defined and communicated to all teaching and non-teaching staff. RIMRD follows the appointment and service rules norms prescribed by AICTE and SPPU from time to time.

File Description	Documents
Paste link for additional information	NIL
Link to Organogram of the institution webpage	http://www.rimrd.org/organogram.php
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The purpose of employee's welfare isto develop personality of the employees to make a better workforce. Welfare schemes create efficient, healthy, loyal and satisfied work force for the institution. At RIMRD ,we have effective welfare mechanism for the welfare of the teaching and non-teaching staff. This helps in creating a positive and healthy environment and boosts the morale of the employees.

The details of welfare measures implemented at the institute are given below;

1. Provident Fund: Provident Fund is provided to all non-teaching staff
2. Financial Support: Financial support is provided to faculty for attending seminars, conference, FDP
3. Maternity Benefits: Maternity benefits are provided to female staff members by sanctioning paid medical leave of three months and flexible working hours.
4. Free uniform for teaching and non-teaching staff: Two sets of uniform are given to all teaching and nonteaching staff free of cost.
5. Bus Facility: Rajgad Dnyanpeeth trust provides bus facility on request for organizing industrial visits and outbound activity.
6. Pantry Facility: The institute has a pantry facility.
7. Safety and security Facility: Safety and security is provided to all staff members and students of the institute.
8. Staff Welfare Programs-Variou staff welfare programs are conducted in the institute for boosting the morale of employees

In this way manner, RIMRD has committed itself perpetually in taking efforts for welfare of entire staff of the institute.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend

conferences/workshops and towards membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

06

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

08

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisals are essential for the growth of an institution and its employee. It helps the institute to find out whether the employee is being productive or is a liability. At RIMRD, there exist a performance appraisal system that evaluates the performance of teaching and non-teaching staff at the end of every academic year

The mechanism to evaluate the performance of teaching staff is given below:

1. Result analysis of subject taught by concerned faculty members
2. Duties performed at the university level by faculty members
3. Duties performed and activities organized as co-ordinator by faculty members
4. Research papers published by the faculty members
5. Seminar/Conference/FDPs/Workshops attended by faculty members
6. Books published and chapters written by faculty members
7. Participation in social activities within and outside the institute Confidential report by the Director

Performance Appraisal of Non-Teaching Staff:

Every year Performance Appraisal of non-teaching staff is also conducted along with teaching staff. Various parameters are considered for the appraisal of non-teaching staff like completion of work allocated to them, punctuality, helping nature and up-gradation of required skills.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The prime objective of an institutional financial audit is to review the balance sheet and income and expenditures accounts. The Rajgad Dnyanpeeth has standard and transparent financial system in place for conducting audit at various schools and colleges under the umbrella of Rajgad Dnyanpeeth.

Internal Practice of Checking: The Institute has a system of internal checks to ensure that all transactions are properly checked and recorded. All the activities in the academic calendar are planned and budgeted. While preparing the institute budget, the Financial Monitoring committee takes expenses requirements from faculty members and submits to the management for approval of same.

External Practice of Checking/External Audit: An auditor is appointed by Rajgad Dnyanpeeth who conducts financial audit to check financial operations performed during the financial year. As a part of an audit, the auditor reviews financial transactions and expenditure records. The external audit includes verification of income and expenditure, receipts and payments, fees collections, payment of professional tax, provident fund, income tax, finalization of audit and preparing audit report etc. Finalization of the account is completed in June/July and audited statements are prepared in June/July duly signed by the Director and chartered accountant.

File Description	Documents
Paste link for additional information	http://www.rimrd.org/66/6.4.1.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

RIMRD has Financial Resource Mobilization Policy. Objective of the policy is "To ensure the mechanism for resource mobilization and effective use of institutional resources." RIMRD is private unaided institute approved by the Government.

The resources for the institutional funding are as follows: Students Fees (Regular and Dual Specialisation) Scholarship and freeship provided by the Govt. Fees collected through scrutiny centre , Funds raised by Alumni, SPPU grants and remunerations. Funds provided by the Savitribai Phule Pune University for examination work.

Financial Funds are mobilized under in the following manner.

Salary Expenses, Co-curricular Expenses, Extra Curricular Expenses, and Administrative Expenses.

- Administrative expenses include Advertisement, vehicle and building Insurance, electricity, Professional tax, courier, repairs and maintenance etc.
- Academic/Co curricular expenses includes affiliation fee, AICTE fee, SS Samitee Fee, hosting charges etc. industrial visits and tours, students activities, FDP expenses, Placements, webinar conferences expenses.
- Salary expenses

Extracurricular expenses includes Function Expenses, cultural and sports event expenses, festival celebration expenses.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the institute is instrumental in developing quality conscious system at the institute. IQAC has set monitoring performance indicators for the institute. IQAC through regular conduct of periodic meetings monitor the progress made towards the achievement of higher standards in education by the institute. IQAC has brought various changes in the institute which are as follows:

NAAC Accreditation:- Institute is NAAC accredited with prestigious B++ grade . The institute has got 2.97 CGPA. During the tough times of covid pandemic, the institution has successfully managed to conduct 2 days NAAC PEER TEAM Visit on 19th and 20th August 2021.

Development of E-Content and youtube channel for RIMRD:- The institute's teachers have designed and developed e-content on the institute website for MBA CBCS pattern 2019. E-Content includes, lecture notes, PPTs, MCQs for the course. In this manner the institute has continued to deliver academic contents in the covid pandemic. The institute has also launched RIMRD SEO channel where all teachers uploaded their recorded lectures for exam preparation for students

File Description	Documents
Paste link for additional information	http://www.rimrd.org/econtent_2019.php
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and

recorded the incremental improvement in various activities

The IQAC has been instrumental in implementing academic reforms since its establishment. IQAC meetings are conducted on regular basis to review teaching-learning process, and learning outcomes from the activities organized by the institute.

Following are the two examples of reviews of the teaching-learning process.

- Teachers' Action plan Review by IQAC

IQAC allocates duties and responsibilities to all teaching staff at the beginning of every academic year. All teachers prepare action plan in the prescribed format and submit plans to IQAC. The action plan consists of the name of the activity, date and duration, and budget (if any). IQAC through regular monitoring crosschecks whether or not the activities are conducted as per the action plan provided by the teachers. This helps in the planning and execution of extra and co-curricular activities in the institute.

- Course files reviewed by IQAC

Every semester, every teacher prepares and maintains course file for their respective subject. Course file consists of individual time table, course framework, teaching plan, syllabus copy, attendance sheets, concurrent evaluation sheet, study material etc. Course framework has CO-PO Mapping mechanism. IQAC through regular meeting review the status of completion of course file. This activity helps the faculty members in effective course delivery.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s)

A. All of the above

Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	http://www.rimrd.org/images/pdf/Annual%20Report%202020-21.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality is one of the major challenges facing society today. Due to COVID 19 Pandemic situation the Institute organized various online gender equality and sensitivity events such as poster competitions, celebrating "International Women's Day", guest lectures on women's health fitness and stress management for student development.

Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security:-

- Security staff nears the main gate.
- Vehicles are restricted to be parked after office hours in the parking.
- CCTV Cameras are installed at different points.
- The first aid box is available & Fire Safety device is fixed for the safety of the students.
- The institute has established different Committees such as Anti sexual harassment Committee, Womens' Grievance Committee, Grievance Redressal Committee, Anti-Ragging Cell to avoid activities like ragging, Sexual Harassment in the

campus area.

1. Counseling:-

Under the "Student Mentorship Programme" institute has allotted several students to the respective faculties and such faculties act as their mentors. Students are mentored and personally counseled by faculty Mentors for their personal or academic related issues.

1. Common Rooms

As per the AICTE norms the Institute has separate common rooms for girls and boys with necessary facilities. These rooms are well ventilated, spacious for relaxation

File Description	Documents
Annual gender sensitization action plan	https://rimrd.org/geo_photo.php
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://rimrd.org/77/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

To reduce waste in the institute, recycling efforts must be improved and organic recycling services must be provided. The

basic philosophy of the institute is focused on environmental conservation and reduces or eliminates waste wherever possible.

1. Solid waste management

Some of the common solid waste obtained includes daily garbage such as white used paper, card sheets, rubber waste, and plastics, cardboard material etc. These materials are collected and disposed off. Dustbins are located on various floors at various locations. This separated waste is then collected by the corporation garbage collecting van outside the Institute campus. Other solid waste such as old newspapers, old journal volumes, outdated brochures etc. are sold to scrap vendor.

2. Liquid Waste Management

Liquid and semisolid waste mainly consist of waste water from cafeteria; staff pantry etc. is disposed off through corporation garbage collecting van and also disposed off through sewerage system having a network of underground pipes by Pune Municipal Corporation.

3. E-Waste Management

The e-waste generated in the Institute comprises of battery, UPS, discarded input devices like mouse devices, key boards, printers etc. The e-waste is reused whenever possible by repairing. The unrepairable ewaste is donated to e-waste collection of Pune Municipal Corporation Centre located near the institute.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute has taken various initiatives in providing an inclusive environment to the students. The purpose of conducting such events in the institute is to inculcate the sense of peace, equality & harmony amongst the students

Summary of the Events:-

Marathi Bhasha Divas- Marathi being the official language of the State of Maharashtra, the main focus of this celebration is to promote the Maharashtrian culture amongst the students

Session on Art of Living- The institute has organized session on Art of Living to release physical tension and stress of students. It has helped students to learn how to improve the immune system, boost mood, diminishes pain, etc. This session helped in developing positive attitude amongst the students.

Celebration of Chhatrapati Shivaji maharaj Jayanti- The Institute celebrates Shiv Jayanti on 19th February every year. Chhatrapati Shivaji maharaj was one of the bravest, sensible rulers in India who always respected people of all faiths. Institute organized elocution competition on the occasion of Shiv jayanti.

Yoga Day Celebration- The International Yoga Day is celebrated by the students in the Institute. The students & staff perform yogic exercises and Pranayamto celebrate this day to create awareness about Yoga to have good health

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To create awareness and responsibilities among students, institute organizes various programs and initiatives on fundamental rights, values and responsibilities of citizens.

Blood Donation Camp- The institute organizes a blood donation camp every year. This camp helps the institute for its contribution in social work as well as a help towards people in medical need.

Food and Cloth Donation Drive- Every year the institute has organized a Donation Drive

Programme under Social Soul Cell. In this programme, institute donates food to the Old age Homes and collects old cloths from students and faculty members for needy people viz. Good Will India trusts.

E-waste Donation Drive- Institute collects e-waste i.e. common discarded electronic products

including computers, stereos, copiers, and fax machines from institute campus, students, etc. and then donates the e-waste to the authorized e-waste collection centre.

Swachha Bharat Abhiyaan- Institute has organized cleanliness drive under Swachh Bharat

Abhiyan Programme. This drive was conducted by the teachers and the students

Mask Donation Drive- Institute has organized Mask Donation drive at kanifnath Chauk Dhanakawadi. Students of RIMRD distributed N95 Mask to needy people.

Tree Plantation- Due to COVID 19 Pandemic Situation Virtual tree plantation activity conducted by the institute.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://rimrd.org/77/7.1.9.pdf
Any other relevant information	NIL

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution organizes National Festivals and Birth Anniversaries of great Indian personalities with enthusiasm. Thoughts of great Indian personalities are sowed into the young minds through the exhibitions and programs conducted on these days. The importance of national integrity is conveyed to the staff and students viz. such programs.

Every year institute celebrates Independence Day and Republic Day. These days are celebrated to remember the contribution of freedom fighters in freedom wars and to show gratitude towards them. By organizing such types of events institute does its share to immersed patriotism and awareness to the next generation.

Institute on every 2nd October celebrates Gandhi Jayanti to commemorate the birthday of the 'Father of the Nation' Mohandas Karamchand Gandhi. Along with this, institute also celebrates the 19th February is celebrated as Shivaji Jayanti to commemorate the birth of Chhatrapati Shivaji Maharaj- the greatest warrior of his time. The day is celebrated by paying tribute to Shivaji Maharaj and wearing traditional dresses. Every year, the Institute happily celebrates Teacher's Day, Marathi Language Day, Ganesh Chaturthi, Navratri, Diwali, Dussehra, etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-1

Title of the practice: Publication of research papers by students along with teaching faculties.

Objectives:

- To inculcate research paper writing skills among the students

The Practice:

- Under this practice, students are encouraged to write research papers. They are motivated to present and publish the research paper at national and international conferences.
- Faculty members guide students on the topic of the research paper. The research papers are refined, screened and then sent for the conference for acceptance and publication.

Best Practice - 2

Title of the practice: Activity based learning through House Activities

Objectives:.

- To implement innovative teaching pedagogy
- To enhance students' learning experience through activity based learning

The Practice:

As per SPPU norms a student can pursue MBA in HR, Marketing, Finance, Operations and Business Analytics. As a part of Innovative teaching pedagogy, the institute has formed various specialisation houses so that students get core practical exposure through activity based learning. Faculty and students coordinators are appointed for conducting various house activities.

Students enthusiastically take part in all house activities such as Guest Lectures, Management Games, Field Visits, B-Plans, Role Plays, field visits, webinars, industrial visits, market surveys, Scrap Books, Presentations, and Group Discussions etc.

File Description	Documents
Best practices in the Institutional website	https://rimrd.org/77/7.2.1.pdf
Any other relevant information	https://rimrd.org/77/7.2.2%20Best%20Practice%20.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

1. Significance of the Director's contribution at University Level:

The Director of the institute Dr.D.B.Bharati, has firmly associated with Savitribai Phule Pune

University. He is a renowned academician and recognized Ph.D. guide of Savitribai Phule Pune

University. He is also a member of DY Patil University, Pimpri

2. Faculty involvement in University Exam work:

Faculty members of RIMRD have provided their academic inputs by participating in examination work as per appointments given by Savitribai Phule Pune University.

4. Faculty Development Programmes On Outcome Based Education:

RIMRD have also organised six FDP on Outcome based education. These FDPs have received positive feedback.

5. Contribution in terms of research :

The credibility of faculty members can be justified by their crucial involvement in publishing various research papers in national, international journals, conferences as well in UGC approved journals.

6. Conferring as a resource person:

Faculty members of RIMRD are also invited as resource person in form of chief guest, judge and guest speaker by various management institutes

7. Awards and Recognition:

As a result of this continuous academic engagement, Dr. Prajakta Warale was honored with Super 30 Gunvant Shikshak Puraskar for her outstanding contribution and continuous dedication to the cause of promoting education.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Perspective Plan of the institute is given below:

- To fill AQAR for next academic year
- To apply for faculty Research grants /Consultancy from Government and Non Government organisations.
- To promote faculty members for Higher Education and Research
- To collaborate with national and international industries and institutes for faculty and student exchange
- To augment the infrastructural facilities of the institute
- To organize international conference
- To raise alumni fund and enhance alumni engagement